



Meeting of the Board of Directors of the  
Woodsworth College Students' Association  
Sunday, June 2, 2023 at 1:00 PM EST  
In-Person in Commuter's Lounge & Zoo

## **AGENDA:**

### **1. Call to Order: 1:10PM**

**a. Moved:** Atique

**Seconded:** Gao

### **2. Land Acknowledgement**

*The sacred site on which we stand has been a site of human activity for 15,000 years. This land is the territory of the Huron-Wendat and Petun First Nations, the Seneca, and most recently, the Mississaugas of the Credit River. The territory is the subject of the Dish with One Spoon Wampum Belt Covenant, an agreement between the Iroquois Confederacy and the Confederacy of the Ojibwe and allied nations to peaceably share and care for the resources around the Great Lakes. Today, the meeting place of Toronto is still the home to many Indigenous people from across Turtle Island, and we are grateful to have the opportunity to work on this land. We are also mindful of broken covenants and the need to strive to make right with all our relations.*

### **3. Roll Call**

### **4. Approval of the Agenda**

**a. Moved:** De Nicola

**Seconded:** Persaud

*This motion passes*

### **5. Approval of the Previous Executive Committee Meeting Minutes**

**a. Moved:** De Nicola

**Seconded:** Jahan

*This motion passes*

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### 6. Approval of the Previous Board of Directors Meeting Minutes

a. **Moved:** De Nicola

**Seconded:** Persaud

*This motion passes*

### 7. Approval of the Board Reports

a. **Moved:** De Nicola

**Seconded:** Jahan

*This motion passes*

### 8. Ratification of the Chair of the Board of Directors

BIRT the WCSA Board of Directors, ratify the hiring of Farida Kayed as WCSA's Chair of the Board of Directors for the 2023-2024 term.

a. **Moved:** Lamba

**Seconded:** Gao

*This motion passes*

### 9. Ratification of the Secretary of the Board of Directors

BIRT the WCSA Board of Directors, ratify the hiring of Julia De Nicola as WCSA's Secretary of the Board of Directors for the 2023-2024 term.

a. **Moved:** Lamba

**Seconded:** Cazabon

*This motion passes*

### 10. Ratification of CRCSS Expedited Motion

BIRT the WCSA Board of Directors, ratify the expedited motion sent on May 20, 2023 regarding the appointment of Paul Lifotra at the CRCSS on behalf of WCSA for the 2023-2024 term.

a. **Moved:** Lamba

**Seconded:** Persaud

**Atique:** CRCC appointee position entails representation for WCSA to Student Life on an on-needed basis.

*This motion passes*

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## 11. Ratification of Chair and Secretary Hiring Committee Expedited Motion

BIRT the WCSA Board of Directors, ratify the expedited motion sent on May 20, 2023 regarding the striking of the Secretary and Chair Hiring Committee.

**a. Moved:** Lamba

**Seconded:** Persaud

**Atique:** this should have been ratified in June, but because we are still transitioning I am bringing this forth this month.

*This motion passes*

## 12. Orientation Update → Xu

- We contacted *Heart Entertainment*, the main collaborator for the Block Party Event, to finalize block party plans. We embarked on a side tour to showcase Varsity Stadium and Back Campus where we plan to set-up the event.
- Hannah and I teamed up with the Logistics Committee to get through the campus event forms.
- We introduced our theme on social media this month - the theme is CAMP!
- We are firing out meet-the-team on social media.
- We attended a Meet-and-Greet to provide information to incoming first-years and a theme reveal who attended this online event.
- More recently, we met with other colleges to collaborate on Block Party - we have seven or eight colleges to attend the same block party so that it is a bigger event and there is more funding.
  - **Atique:** What colleges have agreed to collaborate on this event?
  - **Xu:** New College, University College, St. Michael's College, BSL, Engineers and the Faculty of Music. We already did the presentation and the pitch for everyone. If you have over 600 people, it is \$2,500; if it's less than 600 people, then \$1,500.
  - **Atique:** When are ticket sales going up?
  - **Xu:** July 15, 2023. Hard deadline.
  - **Atique:** Are we putting stuff on the website for ticket registration today or tomorrow?
  - **Xu:** Yes, René is working really hard on that! She wants to get it done, she was in an OC meeting on Wednesday, but she's working on it. We talked to marketing about it, and it will be very easy to implement the registration website with their parameters for the orientation website. The website will be going up very soon!
  - **Atique:** How are the contracts for the block party going?
  - **Lamba:** Good; I will be receiving the contracts for the block party tomorrow, and they will need to be sent out to all the colleges.
  - **Atique:** Please read through the OC's Board Reports for a comprehensive update!

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### 13. Approval of the Summer 2023 Equity Commissioner's Budget

BIRT the WCSA BoD ratify the Equity Commissioner's budget for Summer 2023.

a. **Moved:** Souchet

**Seconded:** Varughese

- **Atique:** The Equity Budget was unable to be approved at last month's Board Meeting, so that we will do so now. You can go ahead, Sarah!
- **Varughese:** We were thinking about a *Post-Pride Drag Brunch* (\$358.95), *Sexual Health & Safety on Campus Workshop* (\$75.00), and end it off at the end with a *Summer Picnic Social* (\$200.00). That's pretty much our ideas!
- **Atique:** For the Drag Brunch, will people be buying tickets?
- **Varughese:** Yes, we are not going to pay for them fully; we will subsidize an amount because that is too expensive for students. So, they will be \$15.00 each.
- **Atique:** Good! Has the WiSH thing gone through? Have you spoken to them?
- **Varughese:** It will probably be a bit later.
- **Atique:** My recommendation is to push this to early August as opposed to late August because you will likely need support from us, and we will be busy with orientation and WCSA will also be a part of Orientation, so this makes sense to do this early/mid-August.

*This motion passes*

### 14. Dissolution of all prior Standing Committees and Ad Hoc Committees

BIRT the WCSA Board of Directors, dissolve all prior Standing and Ad-hoc Committees.

a. **Moved:** Atique

**Seconded:** Persaud

- **Lamba:** I will briefly discuss what a Standing Committee is. Everyone on the board is required to join (1) Standing Committee. They are used to maintain all the internal works and functions of the board, and they are within the space of the WCSA's governing documents; the Bi-Laws and Constitution. Each Standing Committee hold (6) individuals, not including the chair. This is mandatory in the exception that you are chairing a committee.
- **Lamba:** I will briefly discuss what Ad Hoc Committees are. These committees are open to WCSA and non-WCSA students. You can join as many as you would like. It's a great way to get in touch with other portfolios that you are not a part of. It's also a great way for non-WCSA students to be a part of WCSA. Everyone has to join one, including interim directors, unless you are chairing one. The sign-up form will be sent out to sign-up.

*This motion passes*

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### 12. Assembly of the Elections and Referenda Committee

BIRT the WCSA Board of Directors appoint *Lamba, Nebesny, Jaban and Gao* to the Elections and Referenda Committee chaired by Atique.

a. **Moved:** Atique

**Seconded:** Cazabon

- **Atique:** This is for the people that will not be running in the October by-election. Anyone who is an Interim Director or chooses to resign from your position before then will oversee elections and referenda of the Association. Our biggest job is during election season, to police and ensure no bias. Please join. It's fun, and it's a good way to give back to your community!

*This motion passes*

### 13. Assembly of the Policy Review Committee

BIRT the WCSA Board of Directors appoint *Jain, Varughese, Lifotra, Nebesny, Pahwa, Lamba* to the Policy Review Committee chaired by Atique.

a. **Moved:** Atique

**Seconded:** Gao

- **Atique:** This is for any individual who does not like our Governing Documents and would like to see some changes. It is a long procedure to implement those changes but joining this committee is the first step to making that happen. Here, we review the policies and bylaws of the Association and recommend any changes to the Governing Documents.

*This motion passes*

### 14. Assembly of the Executive Review Committee

BIRT the WCSA Board of Directors appoint *Woo, O'Connor, Cazabon, Jain, Lifotra and Yu* to the Executive Review Committee chaired by Jiang and Varughese.

a. **Moved:** Atique

**Seconded:** Gao

- **Lamba:** This committee is chaired by the Equity Commissioners Jiang and Varughese. No executives can join this committed; only directors. This committee investigates charges of improper procedure, inefficiency, misconduct, or derelict of duty by Executive Committee members. Directors can only join; no executives!

*This motion passes*

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### 15. Assembly of the Publications Review Committee

BIRT the WCSA Board of Directors appoint *Lifotra, Gweon, and Wang* to the Publications Review Committee chaired by Nebesny.

a. **Moved:** Atique

**Seconded:** Nebesny

- **Lamba:** This is chaired by the Vice President of External Affairs, Nebesny. Executives and Directors can join! This committee ensures journalistic integrity and editorial independence and oversee the financial spending of the publication; it meets at least once per semester.
- **Nebesny:** The official magazine of WCSA is the HOWL Magazine - this is one of the clubs of the external portfolio. It is the largest club at Woodsworth. When they publish something, the publication is free from bias, has no conflicts of interest and is to the standard to represent WCSA. We specifically oversee the magazine's publication on a broad scope. Some of the work this year will be relationship-building with the HOWL to ensure they are reminded they are part of WCSA. Lastly, more of that is having a presence at HOWL to make ourselves known at meetings and events.

*This motion passes*

### 16. Assembly of the External Committee

BIRT the WCSA Board of Directors appoint *Lifotra and Woo* to the External Committee chaired by Nebesny.

a. **Moved:** Atique

**Seconded:** Nebesny

- **Lamba:** This is chaired by the Vice President of External Affairs, Nebesny. This committee reviews and recommends granting club recognition or funding to student groups that demonstrably and directly enrich the culture of the college members.
- **Nebesny:** We will be overseeing Club Statuses for clubs that are affiliated with Woodsworths but are not Woodsworth clubs and, thus, do not receive funding. The committee will be looking into why that is the case for some of these clubs and some of the clubs that want to move around with their statuses.

*This motion passes*

### 17. Assembly of the Athletics Committee

BIRT the WCSA Board of Directors appoint *Lee, Misbra, Jain, Souchet and Gweon* to the Athletics Committee chaired by Persaud.

a. **Moved:** Atique

**Seconded:** Persaud

- **Lamba:** This is chaired by the Vice President of Athletic Affairs, Persaud. This committee reviews and recommends changes to athletic procedures and programs.



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### 22. Assembly of the Ad Hoc Social Committee

BIRT the WCSA Board of Directors strike the Social Committee chaired by Jahan.

**b. Moved:** Atique

**Seconded:** Gao

- **Lamba:** This committee is chaired by the Vice President of Social Affairs, Jahan. the committee plans and attends events for the Woodsworth Community to increase student engagement.

*This motion passes*

### 23. Assembly of the Ad Hoc Community Outreach and Sustainability Committee

BIRT the WCSA Board of Directors strike the Community Outreach and Sustainability Committee chaired by Cazabon.

**a. Moved:** Atique

**Seconded:** Cazabon

- **Lamba:** This committee is chaired by the Director of Community Outreach and Sustainability, Noah. Here, the committee plans and attends events for the Woodsworth Community to increase student engagement.

*This motion passes*

### 24. Assembly of the Ad Hoc Public Relations Committee

BIRT the WCSA Board of Directors strike the Public Relations Committee chaired by Wang.

**a. Moved:** Atique

**Seconded:** Wang

- **Lamba:** This committee is chaired by the Vice President of Public Relations, Jessica. In this committee we support the PR Team by creating graphics, writing blogs, taking photos at events.

*This motion passes*

### 25. Assembly of the Ad Hoc Equity Committee

BIRT the WCSA Board of Directors strike the Equity Committee chaired by Jiang and Varughese.

**a. Moved:** Atique

**Seconded:** Varughese

- **Lamba:** This committee is chaired by the Equity Commissioner, Jiang and Varughese. They discuss matters of equity at Woodsworth College and UofT as a whole.

*This motion passes*

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### 26. Multi-Cultural Event Update → Nebseny

- Part of the External Portfolio is the *Multicultural Event*. The target for it to happen this year is in late September or early October. The reason I am bringing this to your attention now is that planning will be starting shortly, I am looking for any other people on the Board who are interested in collaborating and helping to plan the event from the ground up. This is not mandatory, but we thought to put it out there because the purview of this event overlaps with other portfolios.
  - **Atique:** Social is definitely collaborating with it, and I'm sure Equity will be a part of it too. If you're interested please express your interest to Nebseny.

### 27. Mature Students' Committee Discussion → Woo

- I wanted to bring it up because there have been inquiries from Mature Students, especially over the past month or so, about things like a newsletter or things geared towards the older set in the College - people who have come back for a first or second career. I wanted to put it out there, maybe starting a Mature Students Ad Hoc Committee in September, so those who identify as the more mature set of students can have some input into what they would like to see in the College and drive engagement. We had a lot of engagement from the Bridging Class last year, and doing that again this year - going to visit the classes again - is important to build that visibility going forward. I wanted to put it out there in everyone's minds if you're interested even if it's just to get an idea of what we're facing.
  - **Atique:** It has been a running problem about how to reach out to Mature Students. A reason why I am doing a lot of things almost exclusively in-person events is because there isn't a lot of virtual ways to reach out the Mature Students in terms of social media. So, I spoke to Wang (Vice President of Public Relations) about making physical posters for everything around the College - me and her will talk about this further. We have a lot of momentum moving forward; we have Woo and O'Connor with us. We got some really powerful emails from students who are passionate about this. So, Ad Hoc is a great way to start! If anyone has any ideas about reaching Mature Students, please let them know.
  - **Atique:** Is there a Mature Students email chain?
  - **Woo:** The preferred method of contact is through the Newsletter. I am really going to be pushing for it this year!
  - **Jain:** I was mentoring someone, and they said they did not want emails; they wanted messages on their phone. So, I struggled with that.

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- **Woo:** You just have to be careful about methods of contact outside of the University's methods of contact. Discord can't be used for elections and text messages - stuff like that. That's outside of the University's methods of contact. We just have to keep that in mind!
- **Atique:** Maybe a Slack channel? Something we can do that's better than Instagram, for example.
- **Woo:** If anyone has any ideas, thoughts or questions, please email me - I am quite open.

### 28. Vice President of Internal Affairs Reminders

#### Events Approval Form → Lamba

- I wanted to remind you guys of some basic reminders and go through the Events Approval Form with all of you. Namely, the Event Approval Form because I slapped it on there, and I am a visual learner, so I will walk it through with you guys. This is what all of you are going to use if you want to submit an event.
  - This form is pretty straightforward.
  - You can collaborate with other portfolios. For example, Mental Health can collaborate with Off-Campus. Please remember to list all of the emails that are a part of the event.
  - Accessibility and any measures that ensure everyone is comfortable at the event.
  - Cost of the Event.
  - This form is kept as a record when all three portfolios that approve the event. You must have approval from all (3) portfolios that approve the event. This includes Internal Affairs, Equity and Finance.
    - In 48 hours, the WCSA response time, all Approval Portfolios will either approve your event or request further details and clarifications.
    - When you receive an "I approve" from all (3) of us, that is when you send it off to PR. **Verbal approvals do NOT count, nor do ONE/TWO approvals constitute approval of the event.** For example, some of them conversed with me about an event, but this does not count as approval. There must be a formal written approval.
    - Please email us back with the clarification you clarified.

**Atique:** After the event is approved, and the location is something like Kruger Hall or Water's Lounge, then it has to go to me first. I will book Waters/Kruger for you. Once you receive my approval, meaning that the location has been booked, you can submit the PR form. PR is the last step. PR is assuming I approved it. I assume the Events Approval approved it.

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### Student Spaces → Lamba

#### a. Director's Lounge

- We recently cleared out Director's Lounge - thank you to Wang, and Souchet, and our President, for cleaning Director's Lounge! It looks really great! So, I will be sending out an email about all our student spaces. But I will say, please try to keep the spaces as clean as possible:
  - If you do take things from the cabinets, please put them back.
  - If you are using any kind of paper plates or any kind of waste, please throw it out in the garbage. There is a garbage can right next to the door is conveniently located by the door.
  - Clean all the surfaces you are using; there are wet wipes in the cabinet.
  - If you are anything that is reusable - like pots or pans - please wash them and put them back once they are all clean.
  - If you respect this space, then the space will respect you! So, please try to keep the Directors' Lounge clean. All of you should have access to it with your key FOBs.

#### b. The Office

- I cannot clean it, but Soban assured me that he will be cleaning it soon. Thank you, Soban! So, all the Executives have access to the Office, and Directors do not. There should be at least (1) Executive for a Director to be present in the Office. And again, once the Office is all cleaned up and the space is ready to use, please respect this space - make sure that it is clean, all waste is thrown into the trash.

#### c. The Commuter's Lounge

- **Lamba:** The Commuter's Lounge is a space that is going to be used by non-WCSA members, including Woodsworth Students, Directors and Board Members. Because there are many people who will be using this space, please respect others' space and privacy. Just like how you would like your space when you come to a place, please also ensure you are respecting others' space as well. Please also ensure that space is clean!
  - I will be sending out an email after this meeting
  - **Atique:** Usually, people are really good at keeping these spaces clean. The times they get messy are usually after an event, like in Waters. If you can, just put things away. Also, the Commuter's Lounge will not be open during the Summer. The only key for Commuter's Lounge is myself and Roger; please do not close it because it will lock!

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### 29. Other Business

#### Upper Year Portfolio Dodgeball Tournament → Jain

- Hi, people! I want to have a dodgeball game. I want to get as much support and encouragement from all of you as possible. Those of you who would like to join and maybe help coordinate the event, supervise, and watch. If you're interested, we'd love your input!  
**Atique:** Big Dodgeball Tournament sounds really fun! We should create a WCSA Team, and we should compete ourselves. Please hit up Gweon or Jain, it's going to be a big event in August.
- **Jain:** Around mid-August or a little earlier.

#### Board Merch & Board Headshots → Wang

- Board merch has been ordered; we confirmed the order. I am waiting to hear back from Joe; it is the holidays so we'll see what happens.
- I will be doing everyone's headshots someday. Everyone online, please come to at least one meeting in person so I can get it. Exciting stuff!

#### Off-Campus Summer Photo Contest → Mishra

- We were planning to hold the Summer Photo Competition. We were told last year that it was good. If you guys have any suggestions for gifts, or you know how to go about criteria for how to select these photos, that would be really nice! Please let us know if you can help out with this - if you're into photography too, that would be helpful!
  - **Atique:** We have (50) Shoppers Drug Mark gift cards lying around in the Office; I have to see what we're using those for. If it's nothing, then we can use them for gifts.
- **Mishra:** Perfect! We would save so much; thank you!

#### Conclusion → Atique

- If you take anything away from the meeting - ***if you respect the space, the space will respect you.***
- I love how we're all asking for help! Please support others; that is part of your role as well.
- Please read each other's Board Reports; it's really helpful to see what other people are doing and hold others accountable.

### 30. Adjournment: 2:11 PM

a. **Moved:** Atique

**Seconded:** Persaud

***This motion passes.***

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### BOARD REPORTS:

#### **Soban Atique, President**

Hi Wolfpack! The following tasks were completed in the President's portfolio for the month of June. Signed multiple contracts for Orientation + WCSA staff. Approved revisions for Leader and Head Leader contracts. Looked into service order for Myhal from last semester. Attended Academic Bridging Transition Session on behalf of WCSA. Recruited for multiple Dean's Office and Registrar events for first years. Coordinated email send-out for merchandise for graduates. Looked into funding for WISH (WCSA Club). Completed Individual Initiative Grant process from previous board. Invited to CCAC meeting from UTSU but will be unable to make it, will refer to meeting notes after. Discussed board hoodie quotes and designs with VP PR. Discussed VP Social's Pride Event. Supported Upper Year Directors with Cram Jam planning. Booked Kruger Hall and Courtyard for both aforementioned events. Responded to incorrect CCR notations from previous board. Supported VP PR in coordinating merch pre-orders and pick ups. Posted some graphics on the Instagram. Held grievance meeting with OCs and Marketing Directors. Oversaw remaining timelines from VP Social and VP Internal. Supported VP Internal with miscellaneous tasks, such as onboarding for Chair and Secretary, meeting minutes/packages, Ad Hoc + Standing Committees, etc. Attended legacy lunch on behalf of WCSA. Made reservations for WCSA Exec social. Followed up with OISE regarding multi-faith room partnership, seems like they are not interested anymore - will find alternatives. Spoke informally to UTSU Equity EA regarding food insecurity and UTSU's funding. Supported OCs in termination of Marketing Committee member. Postponed UTSU x WCSA meeting until July. Discussed reduction of SIA position to only one, as opposed to two, with VP Finance and VP Internal. Made WCSA letterhead for OCs to book spaces with Campus Events. Revised Equity's budget. Discussed The Howl's payments with outgoing Editor-In-Chief. Preparing for Woodsworth Reception this upcoming Thursday. Rescheduled Dean's Office meeting. Attended OMC meetings. Continued looking into past checks + credit card situation. Emailed Woodsworth student about new merchandise. Distributed composites and sold merchandise at Woodsworth reception alongside VP PR, VP Social, and Associate External. Discussed mature student representation with Mature Students' Director and mature student. Approved WCSA Board Hoodies. In the process of managing major grievance situation with Orientation. Dealt with leftover business from last year's orientation. Followed up on check pick up from previous board. Provided actionable items for execs under all portfolios. Helped clean Director's Lounge. Briefly attended Registrar's First Year Meet and Greet on behalf of WCSA. If you have any questions or concerns, please do not hesitate to reach out at [president@mywcsa.com](mailto:president@mywcsa.com)!

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### **Mehak Lamba, Vice President of Internal Affairs**

Hello, hello all! I hope you are having a great summer so far. This month as VP Internal, I have done the following: approved events, attended the Legacy Lunch on behalf of WCSA, trained our new Secretary (Julia) and Chair (Farida), attended biweekly executive meetings, kept in track with orientation, attended OMC meetings, created contracts for orientation, discussed SIA recruitment, assisted board members in initiating events, met with my mentees, cleaned director's lounge, transition meeting with Equity Commissioners, requested and distributed keys amongst present WCSA BoD, managed 3 email accounts, created an archive email, met with VP of Finance (Julie) and learned how to use Quickbooks, and assisted the BoD as well as the President in any way throughout.

### **Julie Souchet, Vice President of Finance**

During the month of June, I have signed reimbursement cheques and with my associate we are finishing up logging all the cheques into quickbooks. I have paid our VoIP subscription for our phone number and fax for last year, and canceled that subscription since we do not use those services. I had a meeting with the registration director for orientation to discuss ticket sales and fees. I also attended OEC x OMC meetings, an OEC x OMC feedback meeting, as well as a meeting with the Dean's office. I trained the VP Internal for our accounting software quickbooks. Moreover, I worked with equity on their late budget submission for the summer term. I have also been updating the budget sheets with how much each portfolio has already spent. Lastly, I helped clean directors' lounge and assisted the VP Social with her pride event.

### **Michael Nebesny, Vice President of External Affairs**

Hi Woodsworth! Communications and engagement with respect to clubs are up to a much more promising level this month; preparations for the External meeting, clubs fair, and multicultural fair continue. Overall it's been a month mostly consisting of meetings and relationship building, largely virtually as I've now left Toronto for the summer. I was able to attend the Exec social and was able to strengthen my connections with the rest of the team; I had a great time and am looking forward to a great year (both with my execs and with everyone else).

### **Faria Jahan, Vice President of Socials Affairs**

Orientation Updates - currently the OEC and OMC meetings have concluded the sending of leader contacts, the process of finalizing schedule logistics, skeleton version of the events organization has been completed, marketing is working on website development and promotional materials, and currently in talks with other colleges for collaboration for the fair. I have also involved Associate Social into the OMC meetings to get her comfortable and more involved with orientation.

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Social Updates: hosted the first event under the portfolio - the Pride aparty Event. Moderate response but we did get a good number of people stopping by and grabbing the materials and merchandise. We have purchased new materials for the college as a result including a new speaker and snacks that can be used for directors. The rest of the remaining materials are stored for future events.

Additional Notes: talks of collaboration with the Dean's Office and WCSA have been briefly brought up for a small awards recognition for receipts of awards presented at Gala alongside with the anniversary dinner. Further talks are required in the future to see if this is possible and the budget for this event. The event would occur in March.

### **Jessica Wang, Vice President of PR**

During this month I made posts and reels. I made the PR request for Cram Jam, filmed and edited the reels for the Exec social and the Woodsworth Graduation Reception both which garnered over 2k and 3k views respectively. I organized the Woodsworth merch by size and monitored the Woodsworth merch orders and organized them for pick up. I also designed a poster to sell merch at graduation. I am also in the process of finalizing the order for the Board hoodies with Target. The colour is violet and the front will have an embroidered design with printed names and titles on the back. I have also started my yearbook project which will summarize all the activities of the WCSA team and the events that will be hosted. This will most likely be printed for board members and not the general woodsworth population. I have also started hunting down people who have yet to fill out the Director information form and I hope to get it done by the beginning of July.

### **Nadia Persaud, Vice President of Athletic Affairs**

*No report submitted.*

### **Luca Giavedoni, Associate Director of Athletic Affairs**

*No report submitted.*

### **Farida Kayed, Chair of the Board of Directors**

Hi everyone! I'm the new Chair of BOD. I have just been familiarizing myself with Roberts Rules in order to be able to run meetings smoothly! And just going through the onboarding process. Looking forward to being head leader at orientation !

### **Julia De Nicola, Secretary of the Board of Directors**

Hello wolfpack! I am elated to announce that I am the new secretary of the board of directors! I am so thankful and honoured to serve as your secretary and come back to WCSA for my final year! In the

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month of June, I have (1) transcribed both April and May BoD Meetings, (2) created several spreadsheets to ensure optimal organization and accountability, such as a Board Report Tracker and Absence Trackers and (3) participated in meetings with Mehak, Vice President of Social Affairs, and Soban, the President, to discuss logistics such as board reports, how to best support me in my role and any sites of confusion I had concerning my role. Before this Board Meeting, I will also have the June Board Package completed, for Soban's review and the Board's reference, including the Meeting Minutes for this month's executive meetings, board reports, last month's BoD Meeting minutes and all agenda items.

### **Meng Qi Jiang, International Students' Director**

Although there haven't been any initiatives or events that I organized for this month, I am starting to plan initiatives and think about possible events that can take place for the upcoming year!

### **Claire Gao, Associate Director of Social Affairs**

This month, I attending OMC meetings to oversee the work done by the Orientation team. Also planned an upcoming event (possibly) held in September with Faria. Date tbd. Not much work was done as I am on vacation.

### **MaryJo O'Connor, Academic Bridging Students' Director**

In June, I attended a transitions event for Academic Bridging students where I spoke in front of the bridging grads going into their first-year post-bridging and offered advice for the transition. I also connected with the director of access programs at Woodsworth in order to help facilitate a welcome event for incoming bridging students.

### **Heather Woo, Mature Students Director**

This month there's been a lot of activity off-paper for the mature student portfolio. I was contacted by a student who wanted to discuss mature student engagement and identification, however, she wanted to focus on the university as a whole. She is working with other student associations and plans to approach the dean of arts and sciences to discuss. I've asked her to both keep me informed and enlist me for help advocating when needed.

I believe I would like to propose a mature student sub-committee/caucus/ad hoc committee for the upcoming fall/winter school term. Mature student engagement is limited by its communication methods, especially when we don't have proper identification OF mature students. With this, I intend to propose a student demographic survey in the winter semester for our college that includes the

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definition of what a mature student is so we can perhaps advocate with the college for more inclusion/identification/communication options.

Lastly, I would still like to pursue a mature student listserv/newsletter from WCSA itself; to be managed by the Mature Student Portfolio. I have been discussing this as an option with the APUS VP Events and Outreach and plan to set a meeting with PR and the Execs required in order to move forward. The goal is to have it up and running by September for the incoming classes. The idea has the support of first year mature students, the academic bridging team in the registrar's office, and other mature-student-supporting organizations.

Other than the above, I am considering hosting a digital "Welcome to Woodsworth" meet and greet for the Academic Bridging incoming class; but have to liaise with our bridging rep in order to plan/execute. Happy summer, everyone!

### **Jaimee Yu, Mental Health Director**

I have talked to my mentor about my plans and goals. I also figured out further plans and actions to take while also developing a general timeline. Moving forward, I will start communicating and contacting people regarding possible future events and workshops to be held.

### **Noah Cazabon, Community Outreach and Sustainability Director**

This month I mostly did tasks remotely, as I've been away! I have been in contact with BikeShare Toronto to work on implementing our subsidy program, created a resource page with ways students can live sustainability and affordably on campus, and worked on making the ad-hoc committee form.

### **Alessandro and Harshita, Off-Campus Students' Directors**

- amended budget for orientation events (WCSA Wednesday)
- scheduled meetings to discuss/draft plans for future events
- began working out details for off-campus committee

### **Harmanpreet Pahwa, Professional Development Director**

Hey hey everyone! I've spent the last month planning out the rest of the events I'll be hosting this summer term. Our first professional development event will begin the following week, on July 6, and take the shape of an Instagram post that will last for a few months, with a post every Thursday offering ideas on resumes and experimental workplaces. Those that interact with the provided content the most will be entered in a gift card drawing. My next focus will be on our LinkedIn and our 'How to Build A Career' event. Ensuring that both are done with the most engagement, I've reached out to a few

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vendors for speakers again, hoping that this time we'll get the best results. I've also reached out to a few career advisors for our LinkedIn concept too which I plan to get finalized in the coming weeks.

### **Reco Xu, Orientation Committee**

I hope this report finds you all in good spirits! Allow us to update everyone on our recent endeavors. First, we reached out to Hart Entertainment to finalize our block party plans. We even embarked on a site tour to showcase Varsity Stadium and Back Campus to Hart. Additionally, we teamed up with the Logistics team to conquer the tedious campus events forms. Next, we introduced our theme on social media and also shared it during the Woodsworth Welcome Meet and Greet. At the meet and greet, we also provided attendees with general orientation information. Most recently, we gathered with fellow Orientation Coordinators from different colleges for a Block Party presentation that we prepared. During the presentation, we reiterated the details of the block party, including the date, time, and location. We also formally introduced the pricing structure for colleges to make their contributions.

### **Isabella Gouthro & Jane Lee, Associate Directors of Public Relations**

In June, we have worked on our website - both mobile and web version. We haven't gotten all the pictures of our lovely members so we are still working on it. We have also worked on creating reels for us to post on our social media. We are planning to create a reel to inform people about how to get involved in wcsa, especially since the committees for different portfolios are starting now. Our PR team is working really hard together!

### **Paul Lifotra, Associate Director of External Affairs**

The external portfolio has been working to set expectations for starting and running clubs this year. We plan to have meetings with club presidents soon as well. The budget was approved during the last BoD meeting. If possible, we are considering organizing a Woodsworth exclusive club fair during orientation 2023. Other than that, I was helping around with other events going on during summer like Cram Jam!

### **Harshit Jain, Upper Year Students' Director**

- Assisted remotely with Cram Jam on 19th
- Collaborated with PR to promote Cram Jam
- Initiated planning for future events started, looking to collaborate so that we can have a bigger dodgeball tournament (main focus)

### **Paul Gweon, Upper Year Students' Director**

- Organized the CRAM JAM event, which had a turnout of around 30 people in total

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- Currently in the process of planning a BOARD GAME NIGHT sometime during Mid July, but not sure exactly when
- Discussed with Harshit about the DODGE BALL event he wants to do, which will roughly take place sometime around August
- Special Thanks to Paul Lifotra for coming and helping out at the CRAM JAM event

### **Sarah Varughese & Lea Jiang, Equity Commissioner**

This month, Lea and I discussed potential events we could host this summer and Lea submitted a budget proposal to Julie. We still need to confirm details about more potential events but I think we have some good ideas to start off as a foundation!

### **Sareena Kelash, Associate Director of Financial Affairs**

*No report submitted.*

### **Hannah Yu, Orientation Coordinator**

*No report submitted.*